BOARD OF DIRECTORS

BOYS & GIRLS CLUBS OF JACKSON COUNTY

2027 New Board Member Application & Information Packet

APPLICATION DEADLINE: NOVEMBER 30, 2026

Welcome & Our Mission

Thank you for your interest in serving the children and teens of the Boys & Girls Clubs of Jackson County. BGCJC serves nearly 400 young people each year. Our mission is to inspire and enable all young people, especially those who need us most, to realize and reach their full potential as productive, responsible and caring citizens.

Our guiding priorities are putting Kids First, keeping Kids Safe, and helping Kids Lead. Board members help protect that promise through thoughtful governance, active advocacy, resource development, and collaboration.

Before You Apply

Board service at BGCJC is active service—not simply a title or a monthly meeting. We seek people who put youth and organizational interests first, follow through, listen with curiosity, handle disagreement respectfully, preserve confidentiality, respect staff leadership, and contribute their time, talent, relationships, and resources.

Applications are due November 30, 2026. Applicants may be invited to interview and/or visit a Club. Submission does not guarantee appointment.

Board Roles & Responsibilities

The Board's collective responsibilities

☐ Set mission-aligned strategic direction and maintain public trust.

☐ Exercise fiduciary, policy, legal, and ethical oversight; review budgets and financial reports.

☐ Help secure resources and strengthen BGCJC's public standing.

☐ Select, support, and evaluate the CEO; distinguish Board governance from staff operations.

☐ Strengthen the Board through recruitment, orientation, and accountability.

Individual member expectations

☐ Attend at least 80% of monthly Board meetings (generally fourth Thursday at noon; Commerce/Jefferson rotation, virtual attendance available) and assigned committee meetings.

☐ Review materials in advance and actively serve on at least one committee.

☐ Help secure at least $1,500 annually through personal giving and/or approved fundraising, sponsorships, ticket sales, in-kind support, or other resource development.

☐ Actively support fundraising events and campaigns and represent BGCJC positively in the community.

☐ Observe youth-safety, confidentiality, and conflict-of-interest requirements; complete annual background screening and required development activities.

☐ Respect Board decisions and established governance channels while exercising independent, good-faith oversight.

☐ Attend or participate in at least 1 training opportunity annually (virtual options available through Boys & Girls Clubs of America).

2027 Board of Directors Application

1 | Contact & Experience

Full name: _____

Preferred email: _____

Cell phone: _____

Mailing address:

_____

Current occupation/title:

_____

Employer/organization:

_____

Connection to Jackson County (living, working, volunteering, or other):

_____

Referred by a current or former BGCJC Board member? If yes, whom?:

_____

1. Have you served on a nonprofit, civic, school, church, government, or corporate board/committee? Describe the organizations, roles, and experiences.

_____

_____

2 | Mission & Motivation

2. Why do you want to serve on the BGCJC Board specifically?

_____

_____

_____

3. What does putting "Kids First" mean when making a difficult organizational decision?

_____

_____

_____

3 | Culture, Leadership & Accountability

4. If you had a concern (or received a concern) about a BGCJC staff member, program, or operational decision, how would you handle it while respecting the Board's governance role?

_____

_____

_____

5. Tell us about a significant commitment you made to a team or organization. How did you ensure you followed through?

_____

_____

_____

4 | Personality, Strengths & Contribution

6. How would you describe your personality and working style? What energizes you most in team settings?

_____

_____

_____

9. Have you completed DISC, Myers-Briggs (MBTI), CliftonStrengths, Enneagram, or another personality/strengths assessment? ☐ Yes ☐ No ☐ Unsure

If yes, which assessment(s) and results? (Optional; share only what you are comfortable sharing.)

_____

_____

_____

5 | Community Engagement & Fundraising

10. Where could you make your greatest contribution? Select your top 3–5 strengths or interests:

☐ Governance & strategy — policy, oversight, long-term planning

☐ Finance & analytics — budgets, spreadsheets, data, reports

☐ Human resources & leadership — HR guidance, leadership development, policies

☐ Fundraising & donor relations — sponsorships, introductions, donor cultivation

☐ Event planning & execution — logistics, vendors, hands-on support

☐ Marketing & communications — storytelling, public relations, social media

☐ Community connections & advocacy — partnerships, networking, ambassadorship

☐ Operations & facilities — safety, transportation, facilities, technology

☐ Youth programs & impact — programming, educational opportunities, outcomes

☐ Behind-the-scenes support — research, documentation, administrative projects

☐ Flexible / wherever needed most

☐ Other: _____

11. Which activities would you be comfortable supporting? Check all that apply:

Financial Support & Fundraising

☐ Personal charitable giving
☐ Requesting event sponsorships
☐ Introducing leadership to potential donors or business partners
☐ Inviting friends/colleagues to events
☐ Selling event tickets
☐ Making donor thank-you calls
☐ Securing in-kind donations
☐ Hosting or organizing a donor cultivation event
☐ I would welcome coaching before fundraising

Community Engagement & Advocacy

☐ Representing BGCJC at community events
☐ Sharing BGCJC's mission through my personal and professional networks
☐ Meeting with parents, families, or community stakeholders to share BGCJC's mission, discuss organizational goals, and gather feedback

Volunteerism & Hands-On Support

☐ Organizing volunteer service days or coordinating individual and corporate volunteer groups
☐ Participating in quarterly Club deep-cleaning and beautification projects
☐ Assisting with basic handyman tasks, minor repairs, painting, or facility improvement projects
☐ Volunteering at least once per month to tutor, assist with homework, or provide academic enrichment to Club members
☐ Helping plan, set up, execute, or clean up after fundraising events, family engagement nights, or Club activities

Professional Expertise & Organizational Development

☐ Assisting with the development, review, or improvement of organizational policies, procedures, and standard operating procedures (SOPs)
☐ Providing professional expertise or guidance in areas such as human resources, finance, legal matters, marketing, technology, or strategic planning
☐ Assisting with grant research, grant writing, or identifying new funding opportunities
☐ Helping recruit, interview, orient, or mentor new board members

☐ Serving on a board committee or leading a specific project aligned with my professional skills and interests

Additional Information

Are there any other skills, connections, resources, or interests you would be willing to contribute to BGCJC?

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6 | Committee Preferences

Rank your top three committee interests (1 = first choice):

☐ _____ Finance

☐ _____ Board Development

☐ _____ Resource Development

☐ _____ Safety & Operations

☐ _____ Sunshine

12. Why is your first-choice committee a good match for your strengths or interests?

_____

_____

7 | Situational Judgment

13. After a confidential Board discussion, a friend asks what happened. How would you respond?

_____

_____

_____

14. You voted against a proposal that the majority approved. How do you handle the decision afterward?

_____

_____

_____

8 | Conflicts, Capacity & Reflection

15. Are you aware of any business, employment, financial, family, or other relationship that could create a potential conflict of interest involving BGCJC?

☐ No ☐ Yes (explain below)

_____

16. After reviewing the attendance, committee, fundraising, and other expectations, are you realistically able and willing to fulfill them? ☐ Yes ☐ I have questions or concerns to discuss

Questions/concerns: _____

_____

17. What do you hope BGCJC will be able to say about your contribution when your Board service ends?

_____

_____

_____

18. Is there anything else the Board of Directors should know?

_____

_____

Applicant Certification

I certify that the information I have provided is accurate to the best of my knowledge. I understand that applying does not guarantee appointment and that selected finalists may be asked to participate in an interview, Club visit, background screening, and orientation. Any appointment is subject to the applicable bylaws and Board approval process.

Applicant signature: _____ Date: _____

Board Member Commitment & Mutual Expectations

To be completed upon appointment, not as part of the initial application.

As a Board member, I commit to the mission and values of BGCJC and to serving as an active volunteer, steward, and ambassador for the youth and families we serve.

☐ Meet attendance and committee participation expectations; prepare for meetings and complete assignments.

☐ Contribute to the annual $1,500 give/get expectation and support fundraising and advocacy.

☐ Maintain confidentiality, disclose conflicts, comply with safety requirements, and complete annual background checks.

☐ Respect staff operational authority while fulfilling independent governance, financial, and ethical oversight duties.

☐ Communicate concerns appropriately, engage in respectful disagreement, and support lawful Board decisions once adopted.

☐ Notify Board leadership promptly if I can no longer fulfill my responsibilities.

BGCJC, in turn, will provide timely financial and program information, opportunities for questions and discussion, good-faith collaboration with leadership, appropriate orientation, and directors' and officers' liability coverage as provided by the organization.

Board terms, renewal eligibility, removal, and appointment procedures are governed by the current BGCJC bylaws.

Board member printed name: _____

Signature: _____ Date: _____

Board Chair signature: _____ Date: _____